

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



1400 E Washington Ave
PO Box 8935
Madison WI 53708-8935
Email: web@drl.state.wi.us
Voice: 608-266-2112
FAX: 608-267-0644
TTY: 608-267-2416

REAL ESTATE APPRAISERS BOARD SCREENING PANEL

Room 180, 1400 East Washington Avenue, Madison, WI

Contact: David O'Connell (608-261-4490)

Wednesday, October 15, 2003

8:30 A.M.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

REAL ESTATE APPRAISERS BOARD

Room 180, 1400 East Washington Avenue, Madison, WI

Contact: Jerry Lowrie (608) 261-4486

Wednesday, October 15, 2003

9:00 A.M.

1. OPEN SESSION -CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (August 20, 2003)
4. Administrative Report
 - a. Acknowledgement of Visitors
 - b. Board Roster
 - c. 2003 Meeting Dates
 - d. 2004 Meeting Dates
 - e. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 - f. To-Do List
 - g. Regulatory Digest Articles
5. Board Member Activity
6. Education, Experience and Examination Issues
 - a. Report of the REA Education and Experience Advisory Committee meeting of October 1, 2003.
 - b. REA Advisory Committee Minutes
 - c. Recommendations Regarding Approval of Real Estate Courses Offered by the University of Wisconsin-Madison, School of Business – Patrick Buckett
7. Appraiser Experience Requirements
 - a. Increasing the Experience Requirements for Licensed Appraisers to 2000 Hours.
 - i. August 11, 2003, Letter from the Appraisal Subcommittee Relating to Revisions to the National Registry.
 - ii. The Department's Response to the Appraisal Subcommittee's August 11, 2003, Letter.-Ruby Jefferson-Moore
 - iii. Providing Notice to Licensed Appraisers of the Revisions to the National Registry.
 - iv. Correspondence from FHA Relating to Revised Appraiser Qualifications.
 - v. Communication from Mary Reavey, City Assessor for the City of Milwaukee
 - b. The Use of Case Studies, Practicum Courses and Internships to Obtain Appraisal Experience - Barb Showers
8. Administrative Rules
 - a. Revisions to Chapters RL 80-87, Code.
 - b. Revisions to the 2003 USPAP
9. Practice Issues
 - a. Disclosure of Information in Appraisal Reports Relating to Conduct of Prior Owner/Occupant of Subject Property – Patrick Buckett
10. Appraisal Subcommittee
 - a. Field Review, October 14-15, 2003
 - b. Discussion with Appraisal Subcommittee Staff members, Ms. Vicki Ledbetter and Mr. Dennis Greene, Regarding Field Review.
11. Appraisal Foundation

- a. Appraiser Qualifications Board
 - i. Fifth Exposure Draft on Revising the Appraiser Qualifications Criteria.
- b. Appraisal Standards Board
 - i. Final Modifications to the 2003 Edition of USPAP
 - ii. USPAP Q&A, September 2003
- 12. Presentation of Proposed Stipulations by Division of Enforcement
 - a. Others that may be Submitted after Preparation of the Agenda
- 13. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s.19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report
 - b. Case Closings and Case Status Report
 - i. 00 APP 015
 - ii. 01 APP 001
 - iii. 02 APP 056
 - iv. 01 APP 010
 - v. 99 APP 035
 - vi. 01 APP 018
 - vii. 00 APP 018
 - viii. 02 APP 044
 - c. Deliberations on Stipulations Submitted after Printing of Agenda
 - i. James L. Schultheis 99 APP 026 (Iron Mountain, MI)
 - ii. John E. Moles 02 APP 046 (Hasting, MN)
 - iii. Daniel G. Quirk 02 APP 049 (Grafton, WI)
 - d. Administrative Warning
 - i. Thomas P. Ponik, Jr.
 - e. Deliberation on Administrative Warnings or Disciplinary Actions or any that may be Submitted After Printing of Agenda
 - f. Confer with Legal Counsel
- 14. RECONVENE TO OPEN SESSION
- 15. Vote on items considered or deliberated upon in closed session, if voting is appropriate.
- 16. AARO
 - a. National Meeting, Washington DC, Oct. 25-28
 - b. Alternative USPAP Course
 - c. USPAP Q & A
- 17. Such other items as authorized by law
- 18. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.